

# 2018 Training Schedule

## Friday, June 1st

- 3:00 – 3:30** Early Prep for Counselor Check-in *Kramer 158*
- 3:30 – 4:30** All Staff Check-in – *Kramer 158*
- 4:30 – 5:15** Welcome & Opening Remarks - *Kramer 263*  
*Jake Ellis | Executive Director*  
*John Shively | Program Coordinator*
- 5:15 - 5:45** Emergency Escalation Policies & Procedures - *Kramer 263*
- 5:45 – 6:30** KSU Staff Introduction, Emergency Training – *Kramer 263*
- 6:00 – 6:45** Advisors Prepare for Cookout – *Jardine Courtyard*
- 6:45 – 8:45** Counselor Appreciation Cookout – *Jardine Courtyard*
- 9:00 – 9:45** Staff Meetings on Respective County Floors (*All Counselors*)  
*Goal Setting | Floor Responsibilities | Chain-of-Command*
- 9:45 – 12:00** Game Night – *Ground Floor of Kramer*

## Saturday, June 2nd

- 8:15 - 9:00** Breakfast- *Kramer Dining*
- 9:00 - 10:00** Elevating the Mission - *Kramer 263*
- 10:00 - 10:15** Code of Conduct - *Kramer 263*

	<b>New Counselors (1-2 years)</b> <i>Kramer 263</i>	<b>Experienced Counselors (3+)</b> <i>Kramer 168</i>
<b>10:15 - 11:00</b>	<b>Daily Evaluations   Staff Handbook Q&amp;A</b>	<b>Recruiting Top 5 Staters</b>

- 11:00 - 12:00** The Race is On! - *Kramer 263*
- 12:00 – 12:45** Lunch – *Kramer Dining*
- 12:45 – 1:15** Your Role Q&A – *By Position*  
*City Counselors - Kramer 263*  
*Departments - Kramer 24*  
*Legislature - Kramer 169A*  
*Courts - Kramer 262A*  
*Media - Kramer 169B*  
*IT - Kramer 158*
- 12:45 – 1:15** Daily Evaluations - *Kramer 168*  
*County Counselors*
- 1:15 - 2:45** District Court Training - *Kramer 262A*

	<b>New Counselors (1-2 years)</b> <i>Kramer 263</i>	<b>Experienced Counselors (3+)</b> <i>Kramer 168</i>	<b>NEW Mentors</b> <i>Kramer 168</i>
<b>1:15 – 2:00</b>	<b>Hands-On Simulation Training</b>	<b>Coaching - Engaging the Village</b>	<b>Coaching - Engaging the Village</b>
<b>2:00 – 2:45</b>	<b>Banking &amp; Construction</b>	<b>Mentorship Program 101</b>	<b>Mentorship Program 101</b>

- 2:45 – 3:15** **Advisor Meeting** – *Kramer Overtime*
- 2:45 – 3:15** **Stop & Go Schedule Overview** - *By Position*  
 City Counselors - *Kramer 263*  
 Departments - *Kramer 24*  
 Legislature - *Kramer 169A*  
 Courts - *Kramer 262A*  
 Media - *Kramer 169B*  
 IT - *Kramer 158*
- 2:45 – 3:15** **Leadership & Authority** - *Kramer 168*  
*County Counselors*
- 3:15 – 3:30** **Break**

	<b>New Counselors (1-2 yrs)</b> <i>Kramer 263</i>	<b>Experienced Counselors (3+)</b> <i>Kramer 168</i>	<b>NEW Mentors</b> <i>Kramer 168</i>
<b>3:30 – 4:30</b>	<b>Facilitating Meaning-Making</b>	<b>Reflection &amp; Curriculum Facilitation</b>	<b>Reflection &amp; Curriculum Facilitation</b>
<b>4:30 – 5:30</b>	<b>Curriculum Facilitation</b>	<b>Managing Group Dynamics</b>	

- 5:30 – 6:10** **Computer Pick Up, IT Computer Verification** – *Pick up from Kramer 169*
- 6:10 – 6:40** **Counselor Photos** – *Kramer Lobby*
- 6:40 – 7:00** **Pre-Banquet Appetizers** - *Kramer Lobby*
- 7:00 – 8:30** **Staff Banquet** – *Kramer Dining* | **Move to Awards Program** - *Kramer 263*
- 8:30 – 11:00** **Counselor Recreation** – *KSU Student Union*

### **Sunday, June 3rd**

- 9:00 – 9:30** **Tao of Tane** – *Kramer 263*
- 9:30 – 9:40** **Setup for Stater Check-In** - *Kramer 263*
- 9:40 – 9:50** **Staff Huddle** – *Front of Kramer*
- 9:50** **Counselor Group Photo** - *Front of Kramer*
- 9:55** **Advisor Group Photo** - *Front of Kramer*
- 10:00 – 10:45** **Brunch** – *Kramer Dining*
- 10:45** **Final Preparation for Stater Arrival** – *Assigned Areas*